

AGENDA
WEDNESDAY, NOVEMBER 2, 2016, 9:00 A.M.
PIKE COUNTY ADMINISTRATION BUILDING

1. Call to Order.
2. Pledge of Allegiance.
3. Opening Prayer by Pastor Leonard "Butch" Gilpin from Hope Evangelical Free Church.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

1. Approve November 2, 2016 Agenda.
 2. Approve October 19, 2016 Commissioners' Meeting Minutes.
 3. Approve October 24 and 27, and November 1, 2016 Commissioners' Conference Minutes.
 4. Approve payment from **GENERAL FUND (County Bills)** \$
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PERSONNEL

1. Motion to acknowledge receipt of a letter from Judge Joseph Kameen advising that he has hired, **MELISSA BARRERA**, as a full time Adult Probation Officer, for a 40 hour work week, effective November 7, 2016, with benefits after 90 days. This is to fill a newly created position.
2. Motion to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, the following individuals as full time Correctional Officers at the Correctional Facility, for a 40 hour work week, effective November 7, 2016, with benefits after 90 days:
STEPHANIE LANDRIO, JAMES WALKER AND ASHLEY JIMINEZ.
3. Motion to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, **DENISE STEUHL**, as a full time Food Production Supervisor at the Correctional Facility, for a 40 hour work week, effective October 31, 2016, with benefits after 90 days. This is a replacement position.
4. Motion to hire **ERIC PASSARO** as a part time Training Assistant at the Training Center, for less than 1000 hours per year, effective November 7, 2016, with no benefits. This is a replacement position.

Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.

SALARY BOARD

1. Motion to convene Salary Board.
2. Motion to approve the October 19, 2016 Salary Board Minutes.
3. Motion to create a full time Adult Probation Officer position, and to set the annual pay at \$31,990, for a 40 hour work week, effective November 7, 2016, with benefits after 90 days. This position will be filled by **MELISSA BARRERA** as per a letter from Judge Kameen.
4. Motion to set the pay of the following individuals at \$15.00 per hour as per Union contract, as full time Correctional Officers at the Correctional Facility, for a 40 hour work week, effective November 7, 2016, with benefits after 90 days: **STEPHANIE LANDRIO, JAMES WALKER AND ASHLEY JIMINEZ.**
5. Motion to set the pay of **DENISE STEUHL** at \$14.00 per hour as a full time Food Production Supervisor at the Correctional Facility, for a 40 hour work week, effective October 31, 2016, with benefits after 90 days. This is a replacement position.
6. Motion to set the pay of **ERIC PASSARO**, at \$10.00 per hour, as a part time Training Assistant at the Training Center, for less than 1000 hours per year, effective November 7, 2016, with no benefits. This is a replacement position.
7. Motion to increase the pay of **MICHAEL FALCO**, Correctional Officer at the Correctional Facility, to \$19.34 per hour effective September 12, 2016, as approved by the Prison Board and in accordance to Union Contract, due to his prior Correctional Officer experience.

Motion to adjourn Salary Board.

Motion to reconvene the Commissioners' Meeting.

OLD BUSINESS: None.

NEW BUSINESS

1. Motion to adopt Resolution No. 16-31, NET Cancer Awareness Day, November 10, 2016.
2. Motion to adopt Resolution No. 16-32, Establishing Goals for Minimum MBE and WBE Participation.
3. Motion to appoint Heather Hopkins to the Lake Wallenpaupack Watershed Management District to fill an unexpired term ending December 31, 2017.
4. Motion to authorize the Chairman to execute the Consulting Agreement between Christine Kerstetter and the County of Pike, on behalf of the Human Development/Transportation Offices.
5. Motion to execute Senior Rental Assistance Contract #8, on behalf of the Human Development Office.
6. Motion to authorize the Chairman to execute the Senior Rental Assistance Subsidy Voucher from Delaware Run for November 2016 in the amount of \$1,752, on behalf of the Human Development Office.
7. Motion to authorize the Chairman to execute the 2014 Community Development Block Grant Exempt Status Determination.
8. Motion to accept the proposal from Ray Evans for the CDBG and HOME Programs Housing Rehabilitation Consultant.
9. Motion to accept the proposal from TCI Environmental Services for the CDBG and HOME Programs Lead-Based Paint Evaluation Services.
10. Motion to execute the Contract between BTM Software Solutions and the County of Pike, on behalf of the District Attorney's Office for technical consulting related to the Central Booking Center.
11. Motion to execute the Collective Bargaining Agreement between the Pike County Correctional Facility Corrections Officers, AFSCME, AFL-CIO District Council 87 and the County of Pike.
12. Motion to execute the Savin Maintenance and Service Agreement between the PA District Attorneys Institute and the County of Pike, on behalf of the Correctional Facility as recommended by the Prison Board.
13. Motion to execute the 2016-17 Hazardous Material Response Fund Grant Agreement between PA Emergency Management Agency and the County of Pike, on behalf of the Pike County Emergency Management Agency.
14. Motion to execute Service Agreement 2016-01 between Delaware Highlands Conservancy and the County of Pike, as recommended by the Scenic Rural Character Preservation Board, for conducting annual monitoring visits on deed restricted properties.
15. Motion to execute the Purchase of Service Agreement between Geisinger Clinic for the Child Advocacy Center of the Central Susquehanna Valley and the County of Pike, on behalf of Children & Youth Services.

MISCELLANEOUS:

- Carl Wilgus, CEO of Pocono Mountains Visitors Bureau – Annual Report
- Dominion Voting Systems Ownership: Fact Check.

PRESS & PUBLIC COMMENTS/QUESTIONS

ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, NOVEMBER 16, 2016, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.