

AGENDA

WEDNESDAY, SEPTEMBER 2, 2015, 9:00 A.M., PIKE COUNTY ADMINISTRATION BUILDING

1. Call to Order.
2. Pledge of Allegiance.
3. Opening Prayer by Father Van A. Bankston, Church of the Good Shepherd & St. John the Evangelist, Milford.
4. Luke Barbalich of CMP Drug & Alcohol, NARCAN – Heroin Overdose Epidemic Training.
5. 50th Anniversary of the Vietnam War.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY’S AGENDA

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1. Approve the September 2, 2015 Agenda.
 2. Approve the August 19, 2015 Commissioners’ Meeting Minutes.
 3. Approve the August 25, 26 and September 1, 2015 Commissioners’ Conference Minutes.
 4. Approve payment from **GENERAL FUND** (County Bills)\$86,460.00
 5. Approve payment from **ACT 44 FUND** (Mink Pond Bridge) \$3,750.00
 6. Approve payment from **PC EMPLOYEES HEALTH INSURANCE FUND**.....\$49,521.45
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PERSONNEL

1. Motion to acknowledge receipt of a letter from Judge Joseph Kameen, advising that he has hired **JUNE GONZALEZ** as a Legal Secretary for Adult Probation, effective August 31, 2015, for a 37 ½ hour work week, with benefits after 90 days. This is a replacement position.
2. Motion to change a Legal Secretary position to a Financial Caseworker position for Adult Probation, effective August 31, 2015.
3. Motion to acknowledge receipt of a letter from Judge Joseph Kameen, advising that he has promoted **NANCY PRATZ** from a Legal Secretary to Financial Caseworker for Adult Probation, effective August 31, 2015.
4. Motion to acknowledge receipt of a letter from Warden Craig Lowe, advising that he has hired, with Prison Board approval, the following individuals as full time Correctional Officers for the Correctional Facility, effective August 31, 2015, for a 40 hour work week, with benefits after 90 days: **CODY CARPENTER, MICHAEL MCCARTHY, ELISHA SALGADO, REGINA TAVAREZ AND TIM TERRY.**
5. Motion to acknowledge receipt of a letter from Sharon Schroeder, Recorder of Deeds, advising that she has promoted **CORIE RIVERA** from 2nd Deputy to 1st Deputy in the Recorder of Deeds’ Office, effective September 8, 2015 at her current rate of pay.
6. Motion to change the 2nd Deputy position to a Clerk position in the Recorder of Deeds’ Office, effective September 8, 2015.
7. Motion to acknowledge receipt of a letter from Sharon Schroeder, Recorder of Deeds, advising that she has hired **DIANE DIPIETRO**, as a full time Clerk in the Recorder of Deeds’ Office effective September 8, 2015, for a 37 ½ hour work week, with benefits after 90 days. This is a replacement position.
8. Motion to appoint **ROBERT RENO** as Assistant Public Defender for a one year term effective August 19, 2015, with benefits after 90 days. This is a replacement position.

Motion to recess the Commissioners’ Meeting to hold a Salary Board Meeting.

SALARY BOARD

1. Motion to convene Salary Board.
2. Motion to approve the August 19, 2015 Salary Board Minutes.
3. Motion to set the pay of **JUNE GONZALEZ**, at \$10.00 per hour, as a Legal Secretary for Adult Probation, effective August 31, 2015, for a 37 ½ hour work week, with benefits after 90 days. This is a replacement position.
4. Motion to increase the pay of **NANCY PRATZ** to \$12.00 per hour, due to her promotion from a Legal Secretary to Financial Caseworker for Adult Probation, effective August 31, 2015.

5. Motion to set the pay of the following individuals, at \$15.00 per hour per Union Contract, as Correctional Officers for the Correctional Facility, effective August 31, 2015, for a 40 hour work week, with benefits after 90 days: **CODY CARPENTER, MICHAEL MCCARTHY, ELISHA SALGADO, REGINA TAVAREZ AND TIM TERRY.**
6. Motion to increase the pay of **DOROTHY DEVUYST**, Food Production Supervisor at the Correctional Facility, to \$14.60 per hour effective September 3, 2015, due to the satisfactory completion of her one year probationary period.
7. Motion to set the pay of **DIANE DIPIETRO**, at \$10.00 per hour as a full time Clerk in the Recorder of Deeds' Office effective September 8, 2015, for a 37 ½ hour work week, with benefits after 90 days. This is a replacement position.
8. Motion to set the annual pay of **ROBERT RENO**, at \$23,200 as Assistant Public Defender for a one year term effective August 19, 2015, with benefits after 90 days. This is a replacement position.
9. Motion to adjourn Salary Board.

Motion to reconvene the Commissioners' Meeting.

OLD BUSINESS

1. Motion to table the bid award for the CDBG Rohman Park Paving Project Phase II in Shohola Township until September 16, 2015.
2. Motion to reject the bid received for the Pike County Courthouse Front Entrance Modifications Project, and to readvertise for bids.
3. Motion to open bids received for the CDBG Catherine Street Ballfield Toilet Room Project in Milford Borough.

NEW BUSINESS

1. Motion to advertise for bids for an emergency generator for the Pike County Administration Building.
2. Motion to advertise for bids for electrical work for the installation of the emergency generator at the Pike County Administration Building.
3. Motion to authorize the Chairman to execute the Approval Letter from Woodland Management Services, Inc. for the 2016 gypsy moth caterpillar egg mass counts and mapping, on behalf of the Conservation Office.
4. Motion to authorize the Chairman to execute the PCCD Acceptance Letter for the Victim Witness Program VOJO grant award of \$8,963 for 2015 and \$4,481 for 2016, on behalf of the District Attorney's Office.
5. Motion to execute the Medical Assistance Transportation Program (MATP) 4th Quarter Report, on behalf of the Transportation Office.
6. Motion to authorize the Chairman to execute the 2014 CDBG Environmental Review, on behalf of the Human Development Office.
7. Motion to authorize the Chairman to execute the 2014 CDBG and 2012 HOME Annual Re-evaluation, on behalf of the Human Development Office.
8. Motion to authorize the Chairman to execute the Rental Assistance Subsidy Voucher for September 2015 in the amount of \$1,538 for Delaware Run, on behalf of the Human Development Office.

MISCELLANEOUS:

- Christa Fuchs, Celtic Hospice & Home Health, on behalf of the Interagency Council.
- Tim Knapp, EMA Coordinator - Livengrin-Addiction Treatment Program for High Stress Jobs and Emergency Responders.
- Presentation by Michael Sullivan, Executive Director of Pike County Economic Development Authority.

PRESS & PUBLIC COMMENTS/QUESTIONS

ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, SEPTEMBER 16, 2015, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.